

ST. PAUL'S SCHOOL



Love-Knowledge-Service



AFFILIATED TO I.C.S.E. BOARD NEW DELHI
REGISTRATION CODE NO. WB 405

PROSPECTUS

GENERAL INFORMATION

St. Paul's School is a Christian Minority Co-educational English Medium School affiliated to the council for the Indian School Certificate Examinations, New Delhi, owned and managed by the catholic Diocese of Bagdogra.

The school is named after Saint Paul who was a learned scholar and a great teacher of the first century AD. His conviction was that all human beings, created in the image and likeness of God, are called to love God and love one's neighbours in imitation of Jesus Christ whose fervent disciple Saint Paul was. Thus excellence in all aspects of life is the goal of the School.

1. AIM OF THE INSTITUTION.

The aim of the institution is to guide the students to acquire true wisdom and sound knowledge. The school lays emphasis on love of God and service to Society, the values of Jesus Christ. Systematic curriculum, character formation and strict discipline along with games and co-curricular activities are the various means used to attain this aim and thus make the students integrated human beings and true citizens of the country.

2. MOTTO OF THE SCHOOL.

The Motto of the school is "Love-Knowledge-Service". It inspires the staff and students to persevere in their efforts to reach the goal of excellence in all aspects of education and life.

3. SCHOOL CURRICULUM.

The medium of instruction is English. Bengali or Hindi will be the second language. The School makes every effort to teach the students to handle English effectively as a written and spoken language. All students must speak only in English in the school premises. Serious steps will be taken against those found speaking vernacular in school campus at any time.

4. THE CAMPUS.

The school has a well-furnished building with an administrative wing, spacious classrooms, sanitary facilities, and school hall and standard-size playground.

5. SCHOOL FEES.

The School fees cover twelve calendar months and may be paid in monthly installments or in advance. No reduction is made for holidays or broken periods. Students are liable to be charged full fees as long as their names are officially on the rolls. Fees once paid will not be refunded.

The fees, if paid monthly, must be paid on or before 10th of every month. Failing which a late fee of Rs. 25/- will be levied. All fees must be cleared before the commencement of each assessment. Any one who has not cleared the dues will not be allowed to sit for the assessment. Fees for the holiday months must be paid in advance before the school closes.

6. SCHOOL TIMING : 8:30 A.M. - 2:30 P.M.

7. SCHOOL UNIFORM.

Every student must wear a clean, complete and correct uniform daily. Parents must take special care to see that students leave home in full uniform. The uniform will be as follows.

Boys : Class I to IV : White shirt (with half sleeves) and blue short pants

Class V onwards : White shirt with half sleeves and blue pants.

Girls : Class I to IV : White blouse and blue tunic.

Class V onwards: White blouse and blue skirt (knee length or more).

Boys & Girls : Blue tie with white strips. Black shoes and white socks.

Blue sweater for winter

On Wednesday student should wear P.T. dress and plain white canvas shoes

8. OTHER RULES AND DISCIPLINE

- a. Every student must have a copy of the school diary and it must be brought to the school on every class day.
- b. Every student must bring the books required to the school according to the Daily Routine.
- c. Every student must complete the home work whenever given.
- d. Every student must take good care of their books so as to keep it neat and tidy.

In failure to the above rules (a, b, c, d) marks will be deducted from the respective subjects during the examination.

- No remarks once written in the diary can be cancelled by anyone other than Principal
- Every student must possess an identity card issued by the school. Pupils are responsible for the safe custody of their books and belongings. Each article should be marked with pupil's name.
- No student will be allowed to leave the school campus during school hours without the authorization of the principal.
- Students address their teachers and all members of the school staff with due respect and politeness. Arrogant and challenging behavior towards teaching and Non-teaching staff is forbidden. Parents must take special care to help the students to have respect and love for the school.
- Any damage to school property must be made good by the student concerned.
- The student must attend the class daily until and unless the reason for absence is unavoidable.

